

Please read and complete each section carefully, then sign at the bottom before submitting to the Office of the Registrar. There is one graduation ceremony that takes place in May. Degree recipients participate in commencement. Eligibility is dependent on successful completion of all academic requirements. December graduates who attend the May ceremony will receive their diplomas on the May commencement date.

Name _____ Student ID# _____ Degree Date December 2020 May 2021
Last First Middle Initial

Diploma Name: Please print your full name exactly as you wish for it to appear on your degree as well as other graduation-related correspondence:

Note: Credentials will not be listed after name.

Address to which the diploma may be mailed if you do not attend the commencement ceremony or if your requirements will not be complete before the May commencement ceremony :

Street _____ City _____ State _____ Zip _____

Post-Graduation Email Address: _____

Please check the degree for which you are you applying. Only one degree may be checked off. Undergraduate students who are double majoring will receive one degree. If the two majors fall under different degree types, the student must choose which degree he/she will receive. The degree chosen will be reflected on all graduation materials and correspondence. Both majors will be listed on the final transcript.

- B.A. Bachelor of Arts
 B.F.A. Bachelor of Fine Arts
 B.S. Bachelor of Science
 M.Ed. Master of Education
 M.S. Master of Science in Human Resource Management
 M.S. Master of Science in Management
 M.S. in Nursing

Please indicate your Major(s): _____ Concentration (If applicable): _____

If applicable: Minor(s) _____ Language Certificate(s) _____

Will you attend the commencement exercises on May 22, 2021? Yes No

In order to graduate, be permitted to attend the Commencement Ceremony and receive your diploma:

Complete all financial responsibilities to Emmanuel College, including student loan exit counseling by April 23, 2021

Complete all academic requirements, including the submission of any outstanding grades or official transcripts for transfer credit by May 19, 2021

If you plan on attending the May commencement exercises, will all degree requirements be met before May 19, 2021? Yes No

If you will not complete your degree requirements prior to the May 19, 2021 deadline please fill out the Petition to Attend below:

Petition to Attend the May Ceremony:

The petition to attend the commencement ceremony is available to undergraduate students who have eight (8) credits or fewer outstanding after successful completion of the spring semester. Latin honors will not be awarded until the student's degree is conferred. Graduate students must complete all degree requirements in order to attend the ceremony. Diplomas will be mailed upon completion of degree requirements after the December 2021 degree conferral. Mailing will occur in late January 2022.

Please list your remaining requirements after successful completion of the Spring 2021 semester: _____

In order to be approved to attend the ceremony, you must be registered for the requirement(s) listed above. Your petition will not be approved, nor will you be permitted to pick up your commencement tickets, until after your summer or fall registration at Emmanuel has been reviewed. If you need an exception and are not registering for the requirement(s) at Emmanuel, you must complete the Study-Off Campus form and obtain the appropriate signatures for transfer credit and requirement approval and provide an official enrollment verification from the host institution that will confirm your registration for the course(s) above to complete your degree. Attach all documentation to this application.

I understand that my petition to attend the ceremony may be denied if I am not within 8 credits of requirement completion, my financial obligations to the college have not been met, and if I cannot provide documentation to support my plans to finish my degree before December 31, 2021.

Student Signature: _____ **Date:** _____

I realize that my record will be reviewed to determine my eligibility for graduation. In the event that I become ineligible to graduate, my academic advisor (or a staff member from the Office of the Registrar) will notify me. I acknowledge that my degree requirements, as well as any financial obligations must be completed prior to the awarding of the degree mentioned above. If I do not successfully meet my academic requirements, I must re-apply for graduation.

Student Signature: _____ **Date:** _____