

## Transfer Credit Course Evaluation Key

This is a preliminary evaluation and will not be considered official until a final official transcript with final grades posted has been received by Emmanuel College from the institution(s) listed on the transfer evaluation report. Transfer students will be permitted to register for their first semester upon the receipt of the final official transcript at Emmanuel. Students who have outstanding final official transcripts will have a registration hold placed on their account preventing registration, until an official final transcript has been received.

The courses on your Course Evaluation Report have been reviewed based on course descriptions and/or course syllabi. In order to receive an Emmanuel Degree, all degree requirements must be met. See below for Emmanuel's degree requirements and transfer credit policy, which may also be found in the Emmanuel College Academic Catalog. Please see the Transfer Admissions page on the Emmanuel College website using the following link for a description of the equivalency and requirement fulfillment for courses that do not equate to an exact Emmanuel course number: <http://www.emmanuel.edu/admissions-and-aid/transfer-students.html>

### Transfer Credit Policy

Courses completed at regionally accredited post-secondary institutions that are comparable in content, scope, and rigor to course offerings within the academic programs offered at Emmanuel College will be considered for transfer credit. In general, courses must be 3-4 semester credits, or the equivalent, to transfer credit. Courses with credits in non-semester hours will be converted to equivalent semester hours. Credit will be granted only for courses in which a grade of 2.0 (C) or higher is achieved. Courses completed at international institutions must be the equivalent of a (C) or higher. Students with Advanced Placement Exam scores of 4 or 5 will be accepted for transfer credit upon receipt of official College Board transcript. Grades for transfer courses are not included in the Emmanuel grade point average and will not appear on the Emmanuel College transcript. This policy does not apply to courses taken within the Colleges of the Fenway consortium through cross-registration after matriculation at Emmanuel College.

### “IP” Courses and Anticipated Graduation Date

Credits designed with an IP Grade are those courses currently in progress at the student's previous or current institution. Credit for courses that are in progress will be awarded upon receipt of a final official transcript with a grade of “C” or better.

The anticipated graduation date is an expected date of graduation based upon the number of credits transferred in and under the assumption that a minimum of 16 credits will be successfully completed each semester. Certain majors may require additional coursework, resulting in a later graduation date. The anticipated graduation date does not guarantee that the student will graduate on or before this date. Anticipated graduation dates listed on report that may factor in a semester of 20 credits will be specifically noted on report.

### Transfer Evaluators

Transfer credit is reviewed with the student's intended major in mind. Any course that may be applicable to a student's intended major(s) is reviewed by the designated transfer credit evaluator within the academic department. All other coursework will be reviewed by the Office of the Registrar for general requirement and/or free elective fulfillment for overall appropriateness for credit transfer. The Office of the Registrar determines the credit value for transfer.

### Domains of Knowledge/General Requirement Key

Type	Requirement	Key
Foundation Skills	ENGL 1103	ENGL 1103
Foundation Skills	Second Language	SL
Domain of Knowledge	Aesthetic Inquiry-Literature	AI-L
Domain of Knowledge	Aesthetic Inquiry-Art/Music/Theater	AI-A
Domain of Knowledge	Historical Consciousness	H
Domain of Knowledge	Social Analysis--- <i>Two Social Analysis courses needed from different departments</i>	SA
Domain of Knowledge	Scientific Inquiry with Laboratory	SI-L
Domain of Knowledge	Quantitative Analysis	QA
Domain of Knowledge	Second Scientific Inquiry or Quantitative Analysis* <i>*SI does not require a laboratory component</i>	SI or QA
Domain of Knowledge	Religious Thought** <i>**Two Religious Thought courses needed. One of which must be designated as in the Christian Tradition (RCT) One Religious Thought course must be at the 2000 level.</i>	R RCT
Domain of Knowledge	Moral Reasoning	M
Free Elective	Free Elective**** <i>****Courses that do not fulfill general requirements, major, or minor requirements, but may be used toward the 128 credit total for graduation</i>	FREE ELEC

### Arts & Sciences Degree Requirements & Curriculum

The Arts and Sciences undergraduate program requires a minimum of 128 credit hours of study. These credits are earned through a combination of degree requirements and electives. The degree requirements are comprised of four components:

- 1) Foundation Skills Competency
- 2) Domains of Knowledge – 44 credits
- 3) Major Program—minimum 40 credits
- 4) Capstone Experience-fulfilled through major program

### Credit and GPA Requirements:

The following are the minimum credit and GPA requirements that must be successfully completed to receive an undergraduate degree from Emmanuel College:

- 128 total credits, cumulative GPA of 2.0
- 64 credits in residence (at Emmanuel College)
- 50% of major requirements completed at Emmanuel College, major GPA of 2.0
- 50% of minor requirements (if declared) at Emmanuel College, minor GPA of 2.0