EMMANUEL COLLEGE COVID-19 TESTING PROCEDURE (1/7/2021)

This document describes the testing process at the Emmanuel College Testing Center. Please review and submit your health consent form in advance of arriving for your test. Contact COVIDupdates@emmanuel.edu if you have any questions.

BEFORE YOU COME

- Fill out the health consent form
  - Health consent form for students
  - Health consent form for faculty and staff
- Access CoVerified and Schedule Test (see CoVerified attachment)
- Familiarize yourself with the testing process (see below)

ON THE DAY OF YOUR TEST

- Report Symptoms on CoVerified before 9am on the day you are scheduled to test
- Arrive at your scheduled time – if early, please stay in vehicle or in a distanced location until your test time
- Enter Avenue Commons on Library side of Building and complete test process
- Upon completion, please leave campus without entering any buildings or gathering in any way

COVID-19 TESTING PROCEDURE

- Arrive at Avenue Commons at the time of your test
- If you cannot make it for your scheduled time, please cancel your appointment in the CoVerified app or website
- You will be directed to a check-in station where you will show your “CLEARED” status on the CoVerified app and scan your Emmanuel ID
- You will be asked to scan your ID a second time to consent to testing, then receive a collection tube and cotton swab
- You will then proceed to a collection station to collect your sample
- Drop off collection tube in the box by the exit
- Be sure to thoroughly clean your hands with sanitizer before leaving
- You will then leave by the rear exit door and proceed to leave the campus without visiting other buildings or gathering in any way