



EMMANUEL COLLEGE

GRADUATE  
AND PROFESSIONAL  
PROGRAMS

# Course Schedule: Summer 2009 - Spring 2010



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# Registration Procedures

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The Office of the Registrar is the resource for course registration and schedules, grades, transcript requests, enrollment verification and other matters related to records and registration.

To view a listing of our current course offerings or to register online, please:

**Go to:** [www1.emmanuel.edu](http://www1.emmanuel.edu)

**Click on:** “Online Academic Resources Login”

Login with your Emmanuel College e-mail login and password.

**Location:** Office of the Registrar

400 The Fenway

Boston, MA 02115

Located in the Administration Building, Room 206.

**Phone:** 617-735-9960

**Email:** [gppreg@emmanuel.edu](mailto:gppreg@emmanuel.edu)

**Hours:** Monday - Thursday, 8:30 a.m. - 6:30 p.m.

Friday, 8:30 a.m. - 4:30 p.m.

## Ordering your Books

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Students may order course materials online at the Emmanuel College web page:

**Go to:** [www.emmanuel.edu](http://www.emmanuel.edu)

**Click on:** “Bookstore”

Students may also phone their book order to the Emmanuel College bookstore at one of the following telephone numbers: 617-264-7697 or 617-739-2232. Call the bookstore or check the web site for hours.

The course title and number may be found in the course syllabus. The bookstore will send the textbooks required for the course. Ground shipping is free. Charges do apply for overnight or second day shipping. Students can also order books online for an in-store pickup. If the pickup will happen after hours, make note on the order that it should be left at the Emmanuel College Campus Security Office.

Please purchase textbooks one session at a time, since textbooks may change or new editions may be published. When phoning in an order, please self identify as a Graduate and Professional Programs student.

# Important Dates

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**Registration opens for Undergraduate Management and Graduate Programs Summer 2009**

*March 19, 2009*

**Registration opens for Undergraduate Nursing Program Summer/Fall 2009**

*March 30, 2009*

**Summer 1 Session 2009 begins**

*May 11, 2009*

**Registration opens for Undergraduate Management and Graduate Programs Fall 2009**

*June 24, 2009*

**Summer 2 Session 2009 begins**

*July 6, 2009*

**Fall 1 Session 2009 begins**

*September 1, 2009*

**Registration opens for Undergraduate Management and Graduate Programs Spring 2010**

*October 22, 2009*

**Fall 2 Session 2009 begins**

*October 29, 2009\**

**Registration opens for Undergraduate Nursing Program Spring 2010**

*November 2, 2009*

## Important Dates (cont)

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**Spring 1 Session 2010 begins**

*January 11, 2010*

**Spring 2, Session 2010 begins**

*March 8, 2010*

**Registration opens for Undergraduate Management and Graduate Programs Summer 2010**

*March 18, 2010*

**Registration opens for Undergraduate Nursing Program Summer/Fall 2010**

*March 29, 2010*

*\*Fall 2, 2009: Thursdays begin 10/29, Saturdays begin 10/31; Mondays begin 11/2; Tuesdays begin 11/3;*

*Wednesdays begin 11/4.*

To view an up-to-date calendar for Graduate and Professional Programs:

**Go to:** [www.emmanuel.edu](http://www.emmanuel.edu)

**Click on:** “Calendar”

**Click on:** “GPP Academic Calendar”

To view an up-to-date calendar for Arts and Sciences (the nursing program follows this calendar):

**Go to:** [www.emmanuel.edu](http://www.emmanuel.edu)

**Click on:** “Calendar”

**Click on:** “Arts & Sciences Academic Calendar”

To view an up-to-date calendar for Informational Meetings for the Graduate and Professional Programs:

**Go to:** [www.emmanuel.edu](http://www.emmanuel.edu)

**Click on:** “Graduate & Professional Programs”

**Click on:** “Admissions”

**Click on:** “Information Sessions”

To view an up-to-date calendar for events happening at Emmanuel College:

**Go to:** [www.emmanuel.edu](http://www.emmanuel.edu)

**Click on:** “Calendar”

# Planning your Course Schedule and Academic Advising

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## **Academic Advising**

Integral to an Emmanuel College education is our advising program. The academic advising program is on-going, beginning with a student's first class and continues during the period of study. The primary role of the academic advisor is to meet with students and advise on course selection and curriculum planning.

## **Advisors for Undergraduate Programs in Management**

Susan Kelly

E-mail: [kellys@emmanuel.edu](mailto:kellys@emmanuel.edu)

Phone: 617-735-9886

Jill Murtagh

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Phone: 617-735-9816

## **Faculty Advisors for Undergraduate Program in Nursing (RN to BSN)**

Helen Ahearn

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Phone: 617-735-9840

Diane Arathuzik

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Phone: 617-264-7616

Mary Crawford

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Phone: 617-735-9767

Joan Riley

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Phone: 617-735-9935

# Planning your Course Schedule and Academic Advising (cont)

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## **Advisor for Graduate Programs in Management**

Jill Murtagh

E-mail: [murtaji@emmanuel.edu](mailto:murtaji@emmanuel.edu)

Phone: 617-735-9816

## **Advisors for Graduate Programs in Education: Teaching/Elementary and Secondary Tracks and School Administration**

Cindy O'Callaghan

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Phone: 617-735-9779

Rosemary Tobin

E-mail: [tobin@emmanuel.edu](mailto:tobin@emmanuel.edu)

Phone: 617-735-9955

## Office of Student Financial Services: Tuition and Fees

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For information on financing, financial aid and loan options please see the brochure for Student Financial Services or go directly to their web site:

**Go to:** [www.emmanuel.edu](http://www.emmanuel.edu)

**Click on:** “Graduate & Professional Programs”

**Click on:** “Tuition & Aid”

The 2009-2010 tuition rates are as follows.

Undergraduate Management	\$1,292 per course
Undergraduate Nursing	\$1,650 per course
Graduate Management and Education	\$1,995 per course

# Undergraduate Programs in Management

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- Bachelor of Science in Business Administration
- Certificate in Health Care Management
- Certificate in Management
- Certificate in Project Management for Clinicians

## Undergraduate Degree and Certificate Programs

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# Undergraduate Programs in Management Requirements

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Each course is 4 credits unless noted otherwise

## Bachelor of Science in Business Administration (BSBA)

General Education Requirements (8 courses/32 credits)	Course(s) offered that will fulfill the requirement(s)
English Composition (1 course/4 credits)	ENGL 6201 English Composition
Humanities (3 courses/12 credits)	ART 6201 Topics in Western Art History ENGL 6205 Introduction to Literature PHIL 6101 Introduction to Philosophy PHIL 2605 Ethics and Health Care Law RELIG 6110 Human Search for Meaning RELIG 6111 Introduction to World Religions
Natural Science (1 course/4 credits)	BIOL 6101 Health and Disease BIOL 6103 Human Nutrition
Religious Studies (1 course/4 credits)	RELIG 6110 Human Search for Meaning RELIG 6111 Introduction to World Religions
Speech Communication (1 course/4 credits)	SPCH 6101 Speech Communication
World Studies (1 course/4 credits)	HIST 6111 Western Civilization I HIST 6113 Western Civilization II

# Undergraduate Programs in Management Requirements (cont)

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General Elective Requirements (6 courses/24 credits)	
Course(s) offered that will fulfill the requirement(s):	
ENGL 6203	Writing for Professionals
ENGL 6205	Introduction to Literature
ECON 6105	Money, Banking and the Economy
ECON 6107	Economic History of the Western World
ECON 6109	Business Forecasting
ECON 6111	Government and the Nation's Economy
ECON 6113	Managerial Economics
HCA 3101	Managing Health Services Organizations
HCA 3103	Health Care Delivery Systems
HCA 3105	Economics and Planning in Health Care
MGMT 6115	Project Management
MGMT 7129	Financial Markets
PHIL 2605	Ethics and Health Care Law

Lower Division Business/Management Requirements (8 courses/32 credits)	
Course(s) that will fulfill the requirement(s)	
ECON 6101	Microeconomics
ECON 6103	Macroeconomics
MATH 6117	Introduction to Statistics
MGMT 6101	Principles of Accounting I
MGMT 6102	Principles of Accounting II
MGMT 6105	Principles of Marketing
MGMT 6107	Principles of Management
MGMT 6109	Computer Applications *

\*Emmanuel College offers a Computer Literacy test to fulfill the computer literacy requirement, however, the four credits will still need to be fulfilled.

## Undergraduate Programs in Management Requirements (cont)

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Upper Division Business/Management Core Requirements (10 courses/40 credits)	
Course(s) that will fulfill the requirement(s)	
MGMT 7105	Ethical Decision Making
MGMT 7107	Human Resource Management
MGMT 7109	Corporate Financial Management
MGMT 7111	Management Information Systems
MGMT 7113	Organizational Behavior
MGMT 7115	Business Law
MGMT 7117	Gender Issues in Organizations
MGMT 7119	International Management
MGMT 7121	Introduction to Business Research
MGMT 7123	Business Policy*

\*Completion of all lower-division and all upper-division courses and the approval of a student's academic advisor are required to register for Business Policy.

**Courses Required for BSBA degree:** 32 (128 credits)

A grade of "C" or better is required in all upper division courses

**Residency Requirement:** 12 courses (minimum of 8 upper division courses)

# Undergraduate Programs in Management Requirements (cont)

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## Certificate in Health Care Management

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<b>Course Requirements</b>	HCA 3101	Managing Health Services Organizations
	HCA 3103	Health Care Delivery Systems
	HCA 3105	Economics and Planning in Health Care
	MGMT 6101	Principles of Accounting I
	MGMT 6107	Principles of Management
	PHIL 2605	Ethics and Health Care Law

## Certificate in Management

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<b>Course Requirements</b>	MGMT 6101	Principles of Accounting I
	MGMT 6107	Principles of Management
	MGMT 6115	Project Management
	MGMT 7113	Organizational Behavior
	MGMT 7105	Ethical Decision Making
	SPCH 6101	Speech Communication

## Certificate in Project Management for Clinicians

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<b>Course Requirements</b>	HCA 3103	Health Care Delivery Systems
	HCA 3105	Economics and Planning in Health Care
	MGMT 6101	Principles of Accounting I
	MGMT 6115	Project Management
	PHIL 2605	Ethics and Health Care Law

**And, one of the following courses:**

HCA 3101	Managing Health Services Organizations (for non RNs)
NURS 3107	Leadership in Nursing (for RNs)

# Undergraduate Programs in Management

## 2009-2010 Course Offerings

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- Bachelor of Science in Business Administration
- Certificate in Management
- Certificate in Health Care Management
- Certificate in Project Management for Clinicians

Note: Courses at employer locations are only open to their employees  
(All courses are seven weeks)

### Summer 1, 2009

Course Number	Course Title	Location	Day	Time
BIOL 6103.05	Nutrition	Boston	Wednesdays	6-9 p.m.
ENGL 6205.02	Introduction to Literature	Quincy	Wednesdays	6-9 p.m.
HCA 3103.05	Health Care Delivery Systems	Boston	Thursdays	6-9 p.m.
HIST 6111.0D	Western Civilization I	Mansfield	Wednesdays	6-9 p.m.
ITECH 1101.OL	Computer Applications for Liberal Arts	Online		
MATH 6117.05	Introduction to Statistics	Boston	Tuesdays	6-9 p.m.
MGMT 6109.05	Computer Applications	Boston	Thursdays	6-9 p.m.
MGMT 7107.02	Human Resource Management	Quincy	Tuesdays	6-9 p.m.
MGMT 7109.05	Corporate Financial Management	Boston	Wednesdays	6-9 p.m.
MGMT 7109.0A	Corporate Financial Management	Andover	Tuesdays	6-9 p.m.
MGMT 7109.0B	Corporate Financial Management	Natick SSC	Thursdays	8-11 a.m.
MGMT 7113.08	Organizational Behavior	Woburn	Wednesdays	6-9 p.m.
MGMT 7117.05	Gender Issues	Boston	Tuesdays	6-9 p.m.
MGMT 7117.02	Gender Issues	Quincy	Wednesdays	6-9 p.m.
MGMT 7121.02	Business Research	Quincy	Mondays	6-9 p.m.
MGMT 7121.08	Business Research	Woburn	Wednesdays	6-9 p.m.
PHIL 6101.08	Philosophy	Woburn	Thursdays	6-9 p.m.
PHIL 2101.OL	Problems of Philosophy	Online		

# Undergraduate Programs in Management

## 2009-2010 Course Offerings (cont)

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### Summer 1, 2009 (cont)

Course Number	Course Title	Location	Day	Time
POLSC 1401.OL	Introduction to International Relations	Online		
RELIG 1111.OL	Introduction to the Bible	Online		
RELIG 6110.0A	Search for Meaning	Andover	Wednesdays	6-9p.m.
RELIG 2301.OL	Healthcare: Social Justice or Economics	Online		

### Summer 2, 2009

Course Number	Course Title	Location	Day	Time
ART 1202.OL	Survey Western Art II	Online		
HCA 3101.05	Managing Health Services Organizations	Boston	Thursdays	6-9 p.m.
HIST 6111.08	Western Civilization I	Woburn	Thursdays	6-9 p.m.
MGMT 6105.0A	Marketing	Andover	Wednesdays	6-9 p.m.
MGMT 6105.02	Marketing	Quincy	Wednesdays	6-9 p.m.
MGMT 6107.0B	Management	Natick SSC	Thursdays	8-11 a.m.
MGMT 7105.05	Ethical Decision Making	Boston	Tuesdays	6-9 p.m.
MGMT 7107.05	Human Resource Management	Boston	Thursdays	6-9 p.m.
MGMT 7111.08	Management Information Systems	Woburn	Wednesdays	6-9 p.m.
MGMT 7119.02	International Management	Quincy	Thursdays	6-9 p.m.
MGMT 7123.05	Business Policy	Boston	Thursdays	6-9 p.m.
MGMT 7129.02	Financial Markets	Quincy	Thursdays	6-9 p.m.
PSYCH 1501.OL	General Psychology	Online		
RELIG 6110.05	Search for Meaning	Boston	Tuesdays	6-9 p.m.
RELIG 6111.08	Introduction to World Religions	Woburn	Thursdays	6-9 p.m.

# Undergraduate Programs in Management

## 2009-2010 Course Offerings (cont)

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### Summer 2, 2009 (cont)

Course Number	Course Title	Location	Day	Time
PHIL 1115.OL	Recent Moral Issues	Online		
RELIG 2135.OL	World Religions	Online		
SPCH 6101.0A	Speech Communication	Andover	Tuesdays	6-9 p.m.
SPCH 6101.05	Speech Communication	Boston	Wednesdays	6-9 p.m.
SPCH 6101.0D	Speech Communication	Mansfield	Wednesdays	6-9 p.m.

### Fall 1, 2009

Course Number	Course Title	Location	Day	Time
ART 6201.05	Western Art	Boston	Saturdays	9 a.m.-12 p.m.
ECON 6103.05	Macroeconomics	Boston	Tuesdays	6-9 p.m.
ECON 6111.05	Government and the Nation's Economy	Boston	Wednesdays	6-9 p.m.
ECON 6103.02	Macroeconomics	Quincy	Saturdays	9 a.m.-12 p.m.
ECON 6105.08	Money, Banking and the Economy	Woburn	Tuesdays	6-9 p.m.
ENGL 6201.08	English Composition	Woburn	Thursdays	6-9 p.m.
MATH 6117.05	Statistics	Boston	Wednesdays	6-9 p.m.
MGMT 6101.02	Accounting I	Quincy	Wednesdays	6-9 p.m.
MGMT 6101.08	Accounting I	Woburn	Tuesdays	6-9 p.m.
MGMT 6105.08	Marketing	Woburn	Wednesdays	6-9 p.m.
MGMT 6107.05	Management	Boston	Thursdays	6-9 p.m.
MGMT 6109.05	Computer Applications	Boston	Saturdays	9 a.m.-12 p.m.
MGMT 7111.0D	Management Information Systems	Mansfield	Wednesdays	6-9 p.m.
MGMT 7113.02	Organizational Behavior	Quincy	Tuesdays	6-9 p.m.

# Undergraduate Programs in Management

## 2009-2010 Course Offerings (cont)

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### Fall 1, 2009 (cont)

Course Number	Course Title	Location	Day	Time
MGMT 7115.05	Business Law	Boston	Thursdays	6-9 p.m.
MGMT 7119.08	International Management	Woburn	Thursdays	6-9 p.m.
MGMT 7119.0B	International Management	Natick SSC	Thursdays	8-11 a.m.
MGMT 7123.02	Business Policy	Quincy	Thursdays	6-9 p.m.
PHIL 6101.0D	Philosophy	Mansfield	Tuesdays	6-9 p.m.
RELIG 1111.OL	Intro to the Bible	Online		
RELIG 6110.02	Search for Meaning	Quincy	Thursdays	6-9 p.m.

### Fall 2, 2009

Course Number	Course Title	Location	Day	Time
ART 1202.OL	Survey Western Art II	Online		
BIOL 6103.02	Nutrition	Quincy	Thursdays	6-9 p.m.
BIOL 6103.08	Nutrition	Woburn	Wednesdays	6-9 p.m.
ECON 6101.05	Microeconomics	Boston	Tuesdays	6-9 p.m.
ECON 6101.02	Microeconomics	Quincy	Saturdays	9 a.m.-12 p.m.
ENGL 6203.02	Writing for Professionals	Quincy	Wednesdays	6-9 p.m.
ENGL 6201.05	English Composition	Boston	Thursdays	6-9 p.m.
HCA 3105.05	Economics of Health Care	Boston	Thursdays	6-9 p.m.
HIST 6113.02	Western Civilization II	Quincy	Tuesdays	6-9 p.m.
MGMT 6102.02	Accounting II	Quincy	Wednesdays	6-9 p.m.
MGMT 6102.08	Accounting II	Woburn	Tuesdays	6-9 p.m.
MGMT 6107.08	Management	Woburn	Wednesdays	6-9 p.m.

# Undergraduate Programs in Management

## 2009-2010 Course Offerings (cont)

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### Fall 2, 2009 (cont)

Course Number	Course Title	Location	Day	Time
MGMT 6115.05	Project Management	Boston	Mondays	6-9 p.m.
MGMT 7105.08	Ethical Decision Making	Woburn	Thursdays	6-9 p.m.
MGMT 7107.0D	Human Resource Management	Mansfield	Wednesdays	6-9 p.m.
MGMT 7111.05	Management Information Systems	Boston	Thursdays	6-9 p.m.
MGMT 7111.0B	Management Information Systems	Natick SSC	Thursdays	8-11 a.m.
MGMT 7115.02	Business Law	Quincy	Tuesdays	6-9 p.m.
MGMT 7121.05	Business Research	Boston	Wednesdays	6-9 p.m.
MGMT 7123.05	Business Policy	Boston	Mondays	6-9 p.m.
PHIL 6101.05	Philosophy	Boston	Wednesdays	6-9 p.m.
RELIG 6111.0D	Introduction to World Religions	Mansfield	Tuesdays	6-9 p.m.
SPCH 6101.08	Speech Communication	Woburn	Tuesdays	6-9 p.m.

### Spring 1, 2010

Course Number	Course Title	Location	Day	Time
ECON 6103.08	Macroeconomics	Woburn	Wednesdays	6-9 p.m.
ENGL 6201.02	English Composition	Quincy	Thursdays	6-9 p.m.
ENGL 6205.05	Introduction to Literature	Boston	Saturdays	9 a.m.-12 p.m.
MATH 6117.0B	Statistics	Natick SSC	Thursdays	8-11 a.m.
MGMT 6101.05	Accounting I	Boston	Wednesdays	6-9 p.m.
MGMT 6105.05	Marketing	Boston	Tuesdays	6-9 p.m.
MGMT 6107.02	Management	Quincy	Thursdays	6-9 p.m.
MGMT 6109.05	Computer Applications	Boston	Thursdays	6-9 p.m.

# Undergraduate Programs in Management

## 2009-2010 Course Offerings (cont)

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### Spring 1, 2010 (cont)

Course Number	Course Title	Location	Day	Time
MGMT 7105.02	Ethical Decision Making	Quincy	Tuesdays	6-9 p.m.
MGMT 7107.08	Human Resource Management	Woburn	Wednesdays	6-9 p.m.
MGMT 7109.08	Corporate Financial Management	Woburn	Tuesdays	6-9 p.m.
MGMT 7109.02	Corporate Financial Management	Quincy	Wednesdays	6-9 p.m.
MGMT 7115.08	Business Law	Woburn	Thursdays	6-9 p.m.
MGMT 7119.05	International Management	Boston	Thursdays	6-9 p.m.
PHIL 2101.OL	Problems of Philosophy	Online		
RELIG 6110.08	Search for Meaning	Woburn	Tuesdays	6-9 p.m.
RELIG 6111.05	Introduction to World Religions	Boston	Wednesdays	6-9 p.m.
RELIG 6111.02	Introduction to World Religions	Quincy	Wednesdays	6-9 p.m.

### Spring 2, 2010

Course Number	Course Title	Location	Day	Time
ART 6201.05	Western Art	Boston	Wednesdays	6-9 p.m.
ECON 6101.08	Microeconomics	Woburn	Wednesdays	6-9 p.m.
ENGL 6205.08	Introduction to Literature	Woburn	Thursdays	6-9 p.m.
HIST 6113.05	Western Civilization II	Boston	Tuesdays	6-9 p.m.
ITECH 1101.OL	Computer Applications for Liberal Arts	Online		
MATH 6117.08	Statistics	Woburn	Tuesdays	6-9 p.m.
MATH 6117.02	Statistics	Quincy	Thursdays	6-9 p.m.
MGMT 6102.05	Accounting II	Boston	Wednesdays	6-9 p.m.
MGMT 7111.02	Management Information Systems	Quincy	Tuesdays	6-9 p.m.

# Undergraduate Programs in Management

## 2009-2010 Course Offerings (cont)

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### Spring 2, 2010 (cont)

Course Number	Course Title	Location	Day	Time
MGMT 7113.05	Organizational Behavior	Boston	Mondays	6-9 p.m.
MGMT 7117.08	Gender Issues	Woburn	Thursdays	6-9 p.m.
MGMT 7121.0B	Business Research	Natick SSC	Thursdays	8-11 a.m.
MGMT 7123.05	Business Policy	Boston	Thursdays	6-9 p.m.
MGMT 7123.02	Business Policy	Quincy	Wednesdays	6-9p.m.
MGMT 7123.08	Business Policy	Woburn	Tuesdays	6-9 p.m.
PHIL 2605.05	Ethics and Health Care Law	Boston	Tuesdays	6-9 p.m.
PHIL 6101.02	Philosophy	Quincy	Wednesdays	6-9 p.m.
SPCH 6101.02	Speech Communication	Quincy	Tuesdays	6-9 p.m.

# Undergraduate Program in Nursing

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- Bachelor of Science in Nursing (RN to BSN)

## Undergraduate Degree and Certificate Programs

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# Undergraduate Program in Nursing

## Degree Requirements

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### Prerequisite Requirements

Anatomy and Physiology (I & II)  
 Introduction to Chemistry  
 Introduction to Sociology  
 Microbiology  
 Psychology (I & II)

General Education Requirements (8 courses/32 credits)	Course(s) offered that will fulfill the requirement(s)
Computer Literacy (1 course/4 credits)	MGMT 6108 Computer Applications for Nurses
English Composition (1 course/4 credits)	ENGL 6201 English Composition
Humanities (3 courses/12 credits)	ART 6201 Topics in Western Art History ENGL 6205 Introduction to Literature HIST 6111 Western Civilization I HIST 6113 Western Civilization II PHIL 6101 Introduction to Philosophy PHIL 2605 Ethics and Health Care Law RELIG 6110 Human Search for Meaning RELIG 6111 Introduction to World Religions
Philosophy (1 course/4 credits)	PHIL 6101 Introduction to Philosophy
Religious Studies (1 course/4 credits)	RELIG 6110 Human Search for Meaning RELIG 6111 Introduction to World Religions
Statistics (1 course/4 credits)	MATH 6117 Introduction to Statistics

# Undergraduate Program in Nursing

## Degree Requirements (cont)

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### **Required Nursing Courses**

Each course is 4 credits.

NURS 3101 Concepts of Professional Practice  
NURS 3103 Health Assessment  
NURS 3105 Research in Nursing Practice  
NURS 3107 Leadership and Professional Roles in Nursing  
NURS 3111 Public Health and the Professional Nurse  
NURS 3117 Health Promotion in Nursing Practice  
NURS 4169 Professional Nursing Roles in the  
Community Practicum  
NURS 4170 Health Promotion in Nursing Practicum  
NURS 4171 Senior Seminar

### **Nursing Electives (choose one)**

Each course is 2 credits.

NURS 3113 Diversity in Health Care  
NURS 3115 Contemporary Healing Interventions

# Undergraduate Program in Nursing

## 2009-2010 Course Offerings

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- Bachelor of Science in Nursing (RN to BSN)

Note: Courses at employer locations are only open to their employees.

### Summer 1, 2009

Course Number	Course Title	Location	Day	Time	Dates
ART 6201.07	Topics in Western Art History	Saints Medical Center, Lowell	Wednesdays	4-7p.m.	May 13, 20, 27, June 3, 10, 17, 24
CHEM 1109.01	Introduction to Chemistry	Boston	Thursdays	5-9 p.m.	May 14, 21, 28, June 4, 11, 18
CHEM 1109.01	Introduction to Chemistry	Boston (for Brigham and Women's group)	Tuesdays	6-10 p.m.	May 12, 19, 26, June 2, 9, 16
MGMT 6108.01	Computer Applications for Nurses	Boston	Wednesdays	6-9 p.m.	May 13, 20, 27, June 3, 10, 17, 24
NURS 3103.01	Health Assessment	TBA	Tuesdays	5-9 p.m.	May 12, 26, June 9, 23, July 7, 21
NURS 3113.08	Diversity in Nursing and Health Care (2 credits)	Woburn	Saturdays	9 a.m.-1 p.m.	May 23, 30, June 13
NURS 4171.08	Senior Seminar	Woburn	Saturdays	9 a.m.-1 p.m.	May 16, 30, June 13, 27, July 11, 25

### Summer 2, 2009

Course Number	Course Title	Location	Day	Time	Dates
MGMT 6108.01	Computer Applications for Nurses	Boston (for Brigham and Women's group)	Wednesdays	6-9 p.m.	July 8, 15, 22, 29, August 5, 12, 19
ENGL 6205.07	Introduction to Literature	Saints Medical Center, Lowell	Wednesdays	4-7 p.m.	July 8, 15, 22, 29, August 5, 12, 19

# Undergraduate Program in Nursing

## 2009-2010 Course Offerings (cont)

### Fall, 2009

Course Number	Course Title	Location	Day	Time	Dates
MGMT 6108.01	Computer Applications for Nurses	Boston	Mondays	6-9 p.m.	Nov 2, 9, 16, 23, 30, Dec 7, 14
NURS 3101.01	Concepts of Professional Practice	Boston	Wednesdays	5-9 p.m.	Sept 9, 23, Oct 7, 21, Nov 18, Dec 2, 16
NURS 3101.08	Concepts of Professional Practice	Woburn	Saturdays	9 a.m.-1 p.m.	Sept 12, 26 Oct 10, 24, Nov 7, 21, Dec 5
NURS 3103.01	Health Assessment	TBA	Saturdays	9 a.m.-1 p.m.	Sept 19, Oct 3, 17, 31, Nov 14, Dec 5
NURS 3103.BW	Health Assessment	Brigham & Women's Hospital	Wednesdays	5:30-9:30 p.m.	Sept 9, 23, Oct 7, 21, Nov 4, Dec 2
NURS 3103.BW	Health Assessment	Brigham & Women's Hospital	Wednesdays	5:30-9:30 p.m.	Sept 16, 30, Oct 14, 28, Nov 18, Dec 9
NURS 3105.01	Research Methods in Nursing	Boston	Thursdays	5-9 p.m.	Sept 10, 24, Oct 8, 22, Nov 5, 19
NURS 3107.01	Leadership in Nursing	Boston	Mondays	5-9 p.m.	Sept 14, 28, Oct 19, Nov 2, 16, 30
NURS 3107.08	Leadership in Nursing	Woburn	Saturdays	9 a.m.-1 p.m.	Sept 12, 26, Oct 10, 24, Nov 7, 21
NURS 3111.07	Public Health and the Professional Nurse	Saints Medical Center, Lowell	Wednesdays	4-8 p.m.	Sept 16, 30, Oct 14, 28, Nov 18, Dec 9
NURS 3111.08	Public Health and the Professional Nurse	Woburn	Saturdays	9 a.m.-1 p.m.	Sept 19, Oct 3, 17, 31, Nov 14, Dec 5

# Undergraduate Program in Nursing

## 2009-2010 Course Offerings (cont)

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### Fall, 2009 (cont)

Course Number	Course Title	Location	Day	Time	Date
NURS 3111.01	Public Health and the Professional Nurse	Boston	Tuesdays	5-9 p.m.	Sept 15, 29, Oct 13, 27, Nov 17, Dec 1
NURS 3115.01	Contemporary Healing Interventions (2 credits)	Boston	Mondays	5-9 p.m.	Sept 21, Oct 5, 26
NURS 4169.P1	Professional Nursing Roles in the Community	Boston	Tuesdays	5-8 p.m.	Sept 8, 22, Oct 6, 20, Nov 3, 24
NURS 4169.P2	Professional Nursing Roles in the Community	Boston	Tuesdays	5-8 p.m.	Sept 8, 22, Oct 6, 20, Nov 3, 24
NURS 4169.P8	Professional Nursing Roles in the Community	Woburn	Saturdays	1:30-4:30 p.m.	Sept 19, Oct 3, 17, 31, Nov 14, Dec 5
NURS 4169.07	Professional Nursing Roles in the Community	Saints Medical Center, Lowell	Wednesdays	4-7 p.m.	Sept 9, 23, Oct 7, 21, Nov 4, Dec 2
NURS 4169.17	Professional Nursing Roles in the Community	Saints Medical Center, Lowell	Wednesdays	4-7 p.m.	Sept 9, 23, Oct 7, 21, Nov 4, Dec 2

# Undergraduate Program in Nursing

## 2009-2010 Course Offerings (cont)

### Spring, 2010

Course Number	Course Title	Location	Day	Time	Dates
HIST 3107.07	A History of Boston (if needed)	Saints Medical Center, Lowell	Mondays	4-7 p.m.	Mar 15, 22, 29, Apr 5, 12, 26, May 3
NURS 3101.01	Concepts of Professional Practice	Boston	Wednesdays	5-9 p.m.	Jan 20, Feb 3, 17, Mar 3, 17, 31, Apr 14 (makeup on April 28, if needed)
NURS 3103.01	Health Assessment	TBA	Saturdays	9 a.m.- 1 p.m.	Jan 23, Feb 6, 20, Mar 6, 20, Apr 10 (makeup on Apr 24, if needed)
NURS 3105.08	Research Methods in Nursing	Woburn	Saturdays	9 a.m.- 1 p.m.	Jan 23, Feb 6, 20, Mar 6, 20, Apr 10 (makeup on Apr 24, if needed)
NURS 3105.01	Research Methods in Nursing	Boston	Thursdays	5-9 p.m.	Jan 21, Feb 4, 18, Mar 4, 18, April 8, (makeup on Apr 22, if needed)
NURS 3107.BW	Leadership in Nursing	Brigham and Women's Hospital	Wednesdays	5:30- 9:30 p.m.	Jan 20, Feb 3, 17, Mar 3, 17, 31 (makeup on Apr 14, if needed)
NURS 3107.01	Leadership in Nursing	Boston	Mondays	5-9 p.m.	Jan 25, Feb 8, 22, Mar 15, 29, Apr 12 (makeup Apr 26, if needed)
NURS 3113.01	Diversity in Nursing and Health Care (2 credits)	Boston	Mondays	5-9 p.m.	Jan 25, Feb 8, 22 (makeup Mar 1, if needed)

# Undergraduate Program in Nursing

## 2009-2010 Course Offerings (cont)

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### Spring, 2010 (cont)

Course Number	Course Title	Location	Day	Time	Date
NURS 3117.01	Health Promotion in Nursing Practice	Boston	Tuesdays	5-9 p.m.	Jan 26, Feb 9, 23, Mar 16, 30 Apr 13 (makeup on Apr 27, if needed)
NURS 3117.08	Health Promotion in Nursing Practice	Woburn	Saturdays	9 a.m.- 1 p.m.	Jan 23, Feb 6, 20, March 6, 20, April 10 (makeup on Apr 24, if needed)
NURS 3117.07	Health Promotion in Nursing Practice	Saints Medical Center, Lowell	Wednesdays	4-8 p.m.	Jan 27, Feb 10, 24, Mar 17, 31, Apr 14 (makeup on Apr 28, if needed)
NURS 4171.01	Senior Seminar in Nursing	Boston	Thursdays	5-9 p.m.	Jan 28, Feb 11, 25, March 25, April 8, 22 (makeup on Apr 29, if needed)
NURS 4170.P1	Health Promotion Practicum	Boston	Tuesdays	5-7 p.m.	Jan 19, Feb 2, 16, March 2, 23, Apr 6 (makeup on Apr 20, if needed)
NURS 4170.P2	Health Promotion Practicum	Boston	Tuesdays	5-7 p.m.	Jan 19, Feb 2, 16, March 2, 23, Apr 6 (makeup on Apr 20, if needed)

# Undergraduate Program in Nursing

## 2009-2010 Course Offerings (cont)

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### Spring, 2010 (cont)

Course Number	Course Title	Location	Day	Time	Dates
NURS 4170.P8	Health Promotion Practicum	Woburn	Saturdays	1:30-3:30 p.m.	Jan 23, Feb 6, 20, March 6, 20, April 10 (makeup on Apr 24, if needed)
NURS 4170.07	Health Promotion Practicum	Saints Medical Center, Lowell	Wednesdays	4-6 p.m.	Jan 20, Feb 3, 17, Mar 3, 24, Apr 7 (makeup on Apr 21, if needed)
NURS 4170.17	Health Promotion Practicum	Saints Medical Center, Lowell	Wednesdays	4-6 p.m.	Jan 20, Feb 3, 17, Mar 3, 24, Apr 7 (makeup on Apr 21, if needed)
PHIL 6101.BW	Introduction to Philosophy	Brigham and Women's Hospital	Mondays	5:30-8:30 p.m.	Mar 15, 22, 29, Apr 5, 12, 26, May 3

# Graduate Programs in Management

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- Master of Science in Management
- Certificate in Management and Leadership
- Master of Science in Management with specialization in Research Administration
- Certificate in Research Administration
- Master of Science in Human Resource Management
- Certificate in Human Resource Management

## Graduate Degree and Certificate Programs

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• Master of Science in Management	
• Certificate in Management and Leadership	
• Master of Science in Management with specialization in Research Administration	
• Certificate in Research Administration	
• Master of Science in Human Resource Management	
• Certificate in Human Resource Management	
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# Graduate Programs in Management Requirements

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Each course is 3 credits unless noted otherwise.

## Master of Science in Management

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<b>Course Requirements</b>		
	MSM 9009	Leadership and Organizational Behavior
	MSM 9014	Organizational Development
	MSM 9015	Financial Management
	MSM 9018	Leading Effective Teams
	MSM 9019	Negotiation and Conflict Management
	MSM 9022	Changing Economies
	MSM 9025	Operations Management
	MSM 9028	Managing Diversity in Contemporary Organizations
	MSM 9029	Management Information Systems
	MSM 9034	Strategic Planning and Management
	MSM 9038	Capstone Seminar (6 credits)

## Graduate Certificate in Management and Leadership

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<b>Course Requirements</b>		
	MSM 9009	Leadership and Organizational Behavior
	MSM 9015	Financial Management
	MSM 9018	Leading Effective Teams
	MSM 9019	Negotiation and Conflict Management
	MSM 9028	Managing Diversity in Contemporary Organizations
	MSM 9034	Strategic Planning and Management

## Graduate Programs in Management Requirements (cont)

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### Master of Science in Management with specialization in Research Administration

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<b>Course Requirements</b>		
The specialized RAC courses are to be taken in a cohort model in the sequence listed. MSM courses taken after completion of RAC courses may be taken in any order except for MSM 9038, which must be the final course.	RAC 9010	Introduction to Research Administration
	RAC 9012	Financial Accounting for Sponsored Programs
	RAC 9009	Leadership and Organizational Behavior
	RAC 9016	Compliance, Regulatory Environments and Legal Issues
	RAC 9018	Financial Management for Sponsored Programs
	RAC 9020	Contracts
	MSM 9014	Organizational Development
	MSM 9022	Changing Economies
	MSM 9028	Managing Diversity in Contemporary Organizations
	MSM 9034	Strategic Planning and Management
	MSM 9038	Capstone Seminar (6 credits)

### Graduate Certificate in Research Administration

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<b>Course Requirements</b>		
This certificate is to be taken in a cohort model in the following sequence.	RAC 9010	Introduction to Research Administration
	RAC 9012	Financial Accounting for Sponsored Programs
	RAC 9009	Leadership and Organizational Behavior
	RAC 9016	Compliance, Regulatory Environments and Legal Issues
	RAC 9018	Financial Management for Sponsored Programs
	RAC 9020	Contracts

# Graduate Programs in Management Requirements (cont)

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## Master of Science in Human Resource Management

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<b>Course Requirements</b>	HRM 9009	Leadership and Organizational Behavior
	HRM 9014	Organizational Development
	HRM 9015	Financial Management
	HRM 9019	Negotiation and Conflict
	HRM 9028	Managing Diversity in Contemporary Organizations
	HRM 9029	Management Information Systems
	HRM 9032	Labor and Employee Relations
	HRM 9034	Employment and Recruitment
	HRM 9035	Compensation and Benefits
	HRM 9036	Strategic Planning and Management
	HRM 9038	Capstone Seminar (6 credits)

## Graduate Certificate in Human Resource Management

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<b>Course Requirements</b>	HRM 9009	Leadership and Organizational Behavior
	HRM 9028	Managing Diversity in Contemporary Organizations
	HRM 9032	Labor and Employee Relations
	HRM 9034	Employment and Recruitment
	HRM 9035	Compensation and Benefits
	HRM 9036	Strategic Planning and Management

# Graduate Programs in Management

## 2009-2010 Course Offerings

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- Master of Science in Management
- Certificate in Management and Leadership
- Master of Science in Management with specialization in Research Administration
- Certificate in Research Administration
- Master of Science in Human Resource Management
- Certificate in Human Resource Management

Note: Courses at employer locations are only open to their employees.

### Summer 1, 2009

Course Number	Course Title	Location	Day	Time
HRM 9035.05	Compensation and Benefits	Boston	Thursdays	6-10 p.m.
MSM/HRM 9009.05	Leadership and Organizational Behavior	Boston	Tuesdays	6-10 p.m.
MSM/HRM 9009.0L	Leadership and Organizational Behavior	Online		
MSM/HRM 9015.08	Financial Management	Woburn	Wednesdays	6-10 p.m.
MSM/HRM 9022.0B	Changing Economies	Natick SSC	Thursdays	12-4 p.m.
MSM/HRM 9025.05	Operations Management	Boston	Tuesdays	6-10 p.m.
MSM/HRM 9029.02	Management Information Systems	Quincy	Wednesdays	6-10 p.m.
MSM/HRM 9030.02	Research Methods	Quincy	Tuesdays	6-10 p.m.
MSM/HRM 9030.08	Research Methods	Woburn	Thursdays	6-10 p.m.
RAC 9009.05	Leadership and Organizational Behavior	Boston	Tuesdays	6-10 p.m.
RAC 9018.05	Financial Management for Sponsored Programs	Boston	Wednesdays	6-10 p.m.

# Graduate Programs in Management

## 2009-2010 Course Offerings (cont)

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### Summer 2, 2009

Course Number	Course Title	Location	Day	Time
HRM 9035.02	Compensation and Benefits	Quincy	Thursdays	6-10 p.m.
HRM 9032.08	Labor and Employee Relations	Woburn	Thursdays	6-10 p.m.
MSM/HRM 9015.05	Financial Management	Boston	Thursdays	6-10 p.m.
MSM/HRM 9018.0B	Leading Effective Teams	Natick SSC	Thursdays	12-4 p.m.
MSM/HRM 9018.02	Leading Effective Teams	Quincy	Thursdays	6-10 p.m.
MSM/HRM 9025.02	Operations Management	Quincy	Wednesdays	6-10 p.m.
MSM/HRM 9026.08	Leading in the International Organization	Woburn	Wednesdays	6-10 p.m.
MSM/HRM 9028.0C	Managing Diversity in Contemporary Organizations	Online		
MSM 9032/HRM 9031.05	Professional Leadership Project	Boston		
MSM 9034/HRM 9036.05	Strategic Planning and Management	Boston	Tuedays	6-10 p.m.
RAC 9016.05	Compliance, Regulatory Environments Legal Issues	Boston	Tuedays	6-10 p.m.
RAC 9020.05	Contracts	Boston	Wednesdays	6-10 p.m.

# Graduate Programs in Management

## 2009-2010 Course Offerings (cont)

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### Fall 1, 2009

Course Number	Course Title	Location	Day	Time
HRM 9034.05	Employment and Recruitment Practices	Boston	Thursdays	6-10 p.m.
MSM/HRM 9009.05	Leadership and Organizational Behavior	Boston	Tuesdays	6-10 p.m.
MSM/HRM 9009.02	Leadership and Organizational Behavior	Quincy	Wednesdays	6-10 p.m.
MSM/HRM 9009.08	Leadership and Organizational Behavior	Woburn	Wednesdays	6-10 p.m.
MSM/HRM 9014.05	Organizational Development	Boston	Saturdays	9 a.m.-1 p.m.
MSM/HRM 9025.08	Operations Management	Woburn	Thursdays	6-10 p.m.
MSM/HRM 9025.0B	Operations Management	Natick SSC	Thursdays	12-4 p.m.
MSM/HRM 9029.05	Management Information Systems	Boston	Wednesdays	6-10 p.m.
MSM/HRM 9019.02	Negotiation and Conflict Management	Quincy	Thursdays	6-10 p.m.
MSM/HRM 9030.05	Research Methods	Boston	Thursdays	6-10 p.m.
MSM 9034/HRM 9036.02	Strategic Planning and Management	Quincy	Tuesdays	6-10 p.m.
MSM/HRM 9038.05	Capstone Seminar (14 weeks/6 credits)	Boston	Thursdays	6-10 p.m.
RAC 9010.05	Introduction to Research Administration	Boston	Wednesdays	6-10 p.m.
RAC 9010.OL	Introduction to Research Administration	Online		
RAC 9018.05	Financial Management for Sponsored Programs	Boston	Tuesdays	6-10 p.m.

# Graduate Programs in Management

## 2009-2010 Course Offerings (cont)

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### Fall 2, 2009

Course Number	Course Title	Location	Day	Time
HRM 9032.02	Labor and Employee Relations	Quincy	Thursdays	6-10 p.m.
HRM 9034.08	Employment and Recruitment	Woburn	Thursdays	6-10 p.m.
MSM/HRM 9018.05	Leading Effective Teams	Boston	Wednesdays	6-10 p.m.
MSM/HRM 9019.0B	Negotiation and Conflict Management	Natick SSC	Thursdays	12-4 p.m.
MSM/HRM 9022.05	Changing Economies	Boston	Mondays	6-10 p.m.
MSM/HRM 9022.02	Changing Economies	Quincy	Wednesdays	6-10 p.m.
MSM/HRM 9028.08	Managing Diversity in Contemporary Organizations	Woburn	Tuesdays	6-10 p.m.
MSM 9032/HRM 9031.05	Professional Leadership Project	Boston		
MSM 9034/HRM 9036.08	Strategic Planning and Management	Woburn	Wednesdays	6-10 p.m.
RAC 9012.05	Financial Accounting for Sponsored Programs	Boston	Wednesdays	6-10 p.m.
RAC 9012.OL	Financial Accounting for Sponsored Programs	Online		
RAC 9020.05	Contracts	Boston	Tuesdays	6-10 p.m.

# Graduate Programs in Management

## 2009-2010 Course Offerings (cont)

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### Spring 1, 2010

Course Number	Course Title	Location	Day	Time
HRM 9032.05	Labor and Employee Relations	Boston	Tuesdays	6-10 p.m.
HRM 9034.02	Employment and Recruitment	Quincy	Wednesdays	6-10 p.m.
MSM/HRM 9009.05	Leadership and Organizational Behavior	Boston	Tuesdays	6-10 p.m.
MSM/HRM 9009.02	Leadership and Organizational Behavior	Quincy	Thursdays	6-10 p.m.
MSM/HRM 9009.05	Leadership and Organizational Behavior	Woburn	Tuesdays	6-10 p.m.
MSM/HRM 9014.02	Organizational Development	Quincy	Tuesdays	6-10 p.m.
MSM/HRM 9014.08	Organizational Development	Woburn	Thursdays	6-10 p.m.
MSM/HRM 9019.05	Negotiation and Conflict Management	Boston	Wednesdays	6-10 p.m.
MSM/HRM 9029.0B	Management Information Systems	Natick SSC	Thursdays	12-4 p.m.
MSM/HRM 9029.08	Management Information Systems	Woburn	Wednesdays	6-10 p.m.
MSM 9034/HRM 9036.05	Strategic Planning and Management	Boston	Thursdays	6-10 p.m.
MSM/HRM 9038.05	Capstone Seminar (14 weeks/6 credits)	Boston	Wednesdays	6-10 p.m.
RAC 9009.05	Leadership and Organizational Behavior	Boston	Wednesdays	6-10 p.m.
RAC 9009.OL	Leadership and Organizational Behavior	Online		
RAC 9010.05	Introduction to Research Administration	Boston	Tuesdays	6-10 p.m.

# Graduate Programs in Management

## 2009-2010 Course Offerings (cont)

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### Spring 2, 2010

Course Number	Course Title	Location	Day	Time
HRM 9035.08	Compensation and Benefits	Woburn	Tuesdays	6-10 p.m.
MSM/HRM 9015.02	Financial Management	Quincy	Wednesdays	6-10 p.m.
MSM/HRM 9018.02	Leading Effective Teams	Quincy	Thursdays	6-10 p.m.
MSM/HRM 9022.08	Changing Economies	Woburn	Wednesdays	6-10 p.m.
MSM/HRM 9028.05	Managing Diversity in Contemporary Organizations	Boston	Mondays	6-10 p.m.
MSM/HRM 9028.0B	Managing Diversity in Contemporary Organizations	Natick SSC	Thursdays	12-4 p.m.
MSM/HRM 9030.05	Research Methods	Boston	Tuesdays	6-10 p.m.
MSM 9032/HRM 9031.05	Professional Leadership Project	Boston		
RAC 9012.05	Financial Accounting for Sponsored Programs	Boston	Tuesdays	6-10 p.m.
RAC 9016.05	Compliance, Regulatory Environments Legal Issues	Boston	Wednesdays	6-10 p.m.
RAC 9016.OL	Compliance, Regulatory Environments Legal Issues	Online		

# Graduate Programs in Education

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- Master of Arts in Teaching
- Master of Education in School Administration
- Certificate of Advanced Graduate Study in Educational Leadership

## Graduate Degree and Certificate Programs

Graduate Programs in Education .....	40
• Master of Arts in Teaching	
• Master of Education in School Administration	
• Certificate of Advanced Graduate Study in Educational Leadership	
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# Graduate Programs in Education Requirements

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Each course is 3 credits unless noted otherwise.

## Master of Arts in Teaching

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<b>Course Requirements</b>	<b>Elementary</b>
	EDUC 5401 Child and Adolescent Development
	EDUC 5503 Ethical and Professional Leadership
	EDUC 5207 Curriculum, Instruction and Assessment Practices I
	EDUC 5208 Curriculum, Instruction and Assessment Practices II *
	EDUC 5625 Classroom and Behavior Management
	EDUC 5701 Technology Integration for Educators
	EDUC 5202 Literacy and Literacy Methods I
	EDUC 5204 Literacy and Literacy Methods II*
	EDUC 5206 Mathematics and Mathematics Methods *
	EDUC 5209 Science and Social Studies Methods
	EDUC 5467/8 Student Teaching Practicum (14 weeks/6 credits)
	<b>Secondary</b>
	EDUC 5401 Child and Adolescent Development
	EDUC 5503 Ethical and Professional Leadership
	EDUC 5207 Curriculum, Instruction and Assessment Practices I
	EDUC 5208 Curriculum, Instruction and Assessment Practices II *
	EDUC 5625 Classroom and Behavior Management
	EDUC 5701 Technology Integration for Educators
	EDUC 5305 Developing Teaching Strategies*
	EDUC 5301 Reading in the Content Area*
	EDUC 5307 Research in the Content Area I
	EDUC 5308 Research in the Content Area II
	EDUC 5467/8 Student Teaching Practicum (14 weeks/6 credits)

\* *Pre-practicum field based experience is required*

## Graduate Programs in Education Requirements (cont)

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Master of Education in School Administration (M.Ed.)

Certificate of Advanced Graduate Study (CAGS)

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### Course Requirements

EDUC 5107	Leadership I: Administrator as Manager
EDUC 5115	Educational Testing and Assessment
EDUC 5601	Budget and Fiscal Management in Schools*
EDUC 5503	Ethical and Professional Leadership
EDUC 5603	Leadership II: Administrator as Instructional Leader*
EDUC 5605	Community Relations in Education
EDUC 5607	Legal Issues in School Administration
EDUC 5611	Selection, Supervision, Evaluation and Development of School Personnel*
EDUC 5621	Trends in the Development of American Education
EDUC 5701	Technology Integration for Educators
EDUC 5666	Practicum/Internship School Administration I
EDUC 5667	Practicum/Internship School Administration II

\* *Pre-practicum field based experience is required*

# Graduate Programs in Education

## 2009-2010 Course Offerings

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- Master of Arts in Teaching (preparing for Initial Licensure: elementary or secondary)
- Master of Education in School Administration
- Certificate of Advanced Graduate Study in Educational Leadership

All Graduate Education courses are offered in Boston

### Summer 1, 2009

Course Number	Course Title	Day	Time
EDUC 5503.05	Ethical and Professional Leadership	Tuesdays	6-10 p.m.
EDUC 5607.05	Legal Issues in School Administration	Wednesdays	6-10 p.m.

### Summer 2, 2009

Course Number	Course Title	Day	Time
EDUC 5625.05	Classroom and Behavior Management	Wednesdays	6-10 p.m.

### Fall 1, 2009

Course Number	Course Title	Day	Time
EDUC 5209.05	Science and Social Studies Methods	Tuesdays	6-10 p.m.
EDUC 5305.05	Developing Teaching Strategies *	Wednesdays	6-10 p.m.
EDUC 5611.05	Selection, Supervision, Evaluation and Development of School Personnel*	Thursdays	6-10 p.m.
EDUC 5467.05	Student Teaching Practicum (14 weeks)		
EDUC 5666.05	School Administration Internship (14 weeks)		

\* *Pre-practicum field based experience is required.*

# Graduate Programs in Education

## 2009-2010 Course Offerings (cont)

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### Fall 2, 2009

Course Number	Course Title	Day	Time
EDUC 5202.05	Literacy and Literacy Methods I	Tuesdays	6-10 p.m.
EDUC 5307.05	Research in the Content Area I	Wednesdays	6-10 p.m.
EDUC 5605.05	Community Relations in Education	Thursdays	6-10 p.m.

### Spring 1, 2010

Course Number	Course Title	Day	Time
EDUC 5204.05	Literacy and Literacy Methods II *	Tuesdays	6-10 p.m.
EDUC 5308.05	Research in the Content Area II	Wednesdays	6-10 p.m.
EDUC 5467.05	Student Teaching Practicum (14 weeks)		
EDUC 5621.05	Trends in the Development of Education	Thursdays	6-10 p.m.
EDUC 5667.05	School Administration Internship (14 weeks)		

### Spring 2, 2010

Course Number	Course Title	Day	Time
EDUC 5701.05	Technology Integration for Educators	Saturdays	9 a.m.-1 p.m.

\* *Pre-practicum field based experience is required.*

## 7-week sessions

# Course Meeting Dates 2009-2010

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Please note that courses offered through the department of Nursing have dates listed by course.

<b>Summer 1</b> 2009	Mondays	May 11, 18, June 1, 8, 15, 22, 29 <i>(no class May 25–Memorial Day)</i>
	Tuesdays	May 12, 19, 26, June 2, 9, 16, 23
	Wednesdays	May 13, 20, 27, June 3, 10, 17, 24
	Thursdays	May 14, 21, 28, June 4, 11, 18, 25
	Saturdays	May 16, 23, 30, June 6, 13, 20, 27
	<b>Summer 2</b> 2009	Mondays
Tuesdays		July 7, 14, 21, 28, August 4, 11, 18
Wednesdays		July 8, 15, 22, 29, August 5, 12, 19
Thursdays		July 9, 16, 23, 30, August 6, 13, 20
Saturdays		July 11, 18, 25, August 1, 8, 15, 22
<b>Fall 1</b> 2009		No Mondays
	Tuesdays	September 1, 8, 15, 22, 29, Oct 6, 13
	Wednesdays	September 2, 9, 16, 23, 30, Oct 7, 14
	Thursdays	September 3, 10, 17, 24, Oct 1, 8, 15
	Saturdays	September 5, 12, 19, 26, Oct 3, 10, 17
	<b>Fall 2</b> 2009	Mondays
Tuesdays		November 3, 10, 17, 24, Dec 1, 8, 15
Wednesdays		November 4, 11, 18, 25, Dec 2, 9, 16
Thursdays		October 29*, Nov 5, 12, 19, Dec 3, 10, 17 <i>(no class Nov 26th/Thanksgiving)</i>
Saturdays		October 31, Nov 7, 14, 21, Dec 5, 12, 19 <i>(no class Nov 28th/Thanksgiving break)</i>

*\* Note that Thursday and Saturday classes begin earlier in Fall 2 due to Thanksgiving*

## 7-week sessions

### Course Meeting Dates 2009-2010 (cont)

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<b>Spring 1 2010</b>	Mondays	January 11, 25, February 1, 8, 15, 22, March 1 (no class January 18th/ Martin Luther King, Jr. Day)
	Tuesdays	January 12, 19, 26, February 2, 9, 16, 23
	Wednesdays	January 13, 20, 27, February 3, 10, 17, 24
	Thursdays	January 14, 21, 28, February 4, 11, 18, 25
	Saturdays	January 16, 23, 30, February 6, 13, 20, 27
	<b>Spring 2 2010</b>	Mondays
Tuesdays		March 9, 16, 23, 30, April 6, 13, 20
Wednesdays		March 10, 17, 24, 31, April 7, 14, 21
Thursdays		March 11, 18, 25, April 8, 15, 22, 29 (no class April 1st/Holy Thursday)
Saturdays		March 13, 20, 27, April 10, 17, 24, May 1 (no class April 3rd/Easter break)
<b>Holidays</b>		Memorial Day
	Labor Day	September 7, 2009 – no classes
	Columbus Day	October 12, 2009 – classes are held
	Veteran's Day	November 11, 2009 – classes are held
	Thanksgiving Eve	November 25, 2009 – classes are held
	Thanksgiving Day	November 26, 2009 – no classes
	Martin Luther King Day	January 18, 2010 - no classes
	President's Day	February 15, 2010 – classes are held
	Holy Thursday	April 1, 2010 – no classes
	Easter	April 4, 2010 – no classes
	Patriot's Day	April 20, 2010 – classes are held
	Memorial Day	May 31, 2010 (See 2010-2011 Course Schedule for information)

## Important Contact Information

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<b>Emmanuel College Staff and Faculty Directory A-Z</b>	
<b>Go to</b>	www.emmanuel.edu
<b>Click on</b>	“Directory” in upper right hand corner

<b>Office of Graduate and Professional Programs</b>	
<b>Go to</b>	www.emmanuel.edu
<b>Click on</b>	“Graduate & Professional Programs”
617-735-9700	617-735-9708 (fax) 617-507-0434 (efax)
800-331-3227	gpp@emmanuel.edu

<b>Office of the Registrar</b>	
617-735-9960	617-264-7705 (fax)
	gppreg@emmanuel.edu

<b>Bookstore</b>	
617-264-7697	617-739-3063 (fax)
	bkstore@emmanuel.edu

<b>Office of Student Financial Services</b>	
617-735-9938	617-735-9939 (fax)
	financialservices@emmanuel.edu

## Important Contact Information (cont)

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<b>Cardinal Cushing Library</b>	
617-735-9927	617-735-9763 (fax)
	librarycomments@emmanuel.edu reference@emmanuel.edu

<b>Class Cancellation Line</b>	
617-735-9900	(snow cancellations/announcements recorded by 3 p.m. for evening classes and by 7 a.m. for Saturday morning classes and by 11 a.m. for Saturday afternoon classes)
www.emmanuel.edu	

<b>Campus Security Office (Boston)</b>	
617-735-9710	617-735-9888 (Emergency)